

### **Helpful Hints About Advisory Committees**

- Do select enough members to give an adequate base for opinions, yet limit the number so that members can comfortably and freely discuss business. Normally, between five and fifteen members produce the most effective committee.
- Do select members who have no political motivation for committee service and who have no 'pet project' they want to promote over the welfare of the overall program.
- Do set a time limit for terms on the advisory committee. Stagger the times that members rotate off the advisory committee. Having new members adds fresh ideas and perspective; members in the second or third year of their term add the benefit of experience.
- Do select members who represent both workers and supervisors in order to get an accurate picture of the community's employment needs.
- Do keep the advisory committee active. Continually solicit and consider its advice.